



Summer 2018 American Culture & Language Institute English as a Second Language

NOVA Workforce >> Course Schedule

nvcc.edu/workforce

About Our Programs

NOVA Workforce's American Culture & Language Institute (ACLI) serves local residents, visitors to Virginia, and international students in their efforts to improve their English language skills. ACLI helps students achieve their goals of language proficiency for self-improvement, academic studies, and professional development. ACLI also offers customized training in ESL for the work environment and in the areas of cross-cultural communication, multiculturalism, and diversity awareness. ACLI offers classes at most NOVA campuses and at some workplaces in Northern Virginia. Students are placed in ACLI classes after taking the ACLI Placement test.

Intensive English Program

The Intensive English Program (IEP) is designed to prepare students for college at NOVA or at other American colleges and universities. The IEP program also helps many students achieve their goals of language proficiency for self-improvement. IEP is offered at seven levels, from Intro to High Intermediate. Many IEP students have F-1 student visas. **F-1 students must take two intensive classes to fulfill their visa requirements of full-time study.** Other students may enroll in IEP full-time or part-time according to their academic and self-improvement goals.

Connect with ACLI on Facebook



[facebook.com/ACLIAlexandria](https://www.facebook.com/ACLIAlexandria)
[facebook.com/ACLIAnnandale](https://www.facebook.com/ACLIAnnandale)
[facebook.com/ACLILoudoun](https://www.facebook.com/ACLILoudoun)
[facebook.com/ACLIManassas](https://www.facebook.com/ACLIManassas)
[facebook.com/ACLIWoodbridge](https://www.facebook.com/ACLIWoodbridge)

Part-Time ESL Program

The Part-Time ESL Program consists of Part-Time ESL, Part-Time Career Readiness, Support ESL, and Specialty ESL classes. These courses are intended to help students improve their English proficiency. Many of our part-time students are immigrants who live and work in Northern Virginia or are visitors to the area.

Part-Time ESL Courses

The Part-Time ESL courses are designed to help students improve their communication with others and to build pre-academic language in preparation to enter NOVA's College ESL Program. Part-Time ESL is offered at five levels, from Low Beginning to Low Intermediate.

Part Time Career Readiness Courses

The Part-Time Career Readiness courses are designed to help students improve their work-related skills in English or in preparation to enter NOVA Workforce Programs in healthcare, information technology, and business. Part-Time Career Readiness is offered at three levels, from High Beginning to Intermediate.

Support ESL Courses

The Support ESL courses are designed to help students improve their English proficiency in discrete areas, such as pronunciation, grammar, and online learning through Blackboard and Accuplacer preparation. Both ACLI and Workforce Credential students can take a support class as a stand-alone class or in conjunction with their other classes. Support ESL is offered in multi-level classes at six levels, from Low Beginning to High Intermediate.

Intro Level Courses

Prerequisite: ACLI placement test results, or equivalent.

Intensive Intro Reading & Writing

7000005 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive Intro Speaking & Listening

7000004 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Low Beginning Level Courses

Prerequisite: Completion of Intro Level courses, ACLI placement test results, or equivalent.

Intensive I Reading & Writing – Low Beginning

7010004 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive I Speaking & Listening – Low Beginning

7010003 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Part-Time ESL 1.1 & 1.2 – Low Beginning

You will focus on building your reading, grammar, writing, speaking, listening, and pronunciation skills at the low-beginning level. You will develop the basic language skills needed to complete routine classroom and social tasks.

7010008 & 7010009 | 5 CEU | \$455

📍 Alexandria Campus: Mon & Wed, June 6 – Aug 15	6:30 pm – 9 pm
📍 Annandale Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Manassas Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Woodbridge Campus, WRC: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm

Support ESL I Grammar Review – Low Beginning

You will improve your English grammar skills by focusing on common errors at your level. This is a multi-level course.

7010011 | 2 CEU | \$225

📍 Annandale Campus: Sat, June 16 – Aug 4	9 am – 11:30 am
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Beginning Level Courses

Prerequisite: Completion of Low Beginning Level courses, ACLI placement test results, or equivalent.

Intensive 2 Reading & Writing – Beginning

7020006 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive 2 Speaking & Listening – Beginning

7020005 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Part-Time ESL 2.1 & 2.2 – Beginning

You will focus on building reading, grammar, writing, speaking, listening, and pronunciation at the beginning level. You will develop the language skills needed to complete routine classroom and social tasks.

7020014 & 7020015 | 5 CEU | \$455

📍 Alexandria Campus: Wed & Fri, June 6 – Aug 15	9:30 am – 12 pm
📍 Alexandria Campus: Mon & Wed, June 6 – Aug 15	6:30 pm – 9 pm
📍 Annandale Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Manassas Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Woodbridge Campus, WRC: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm

Support ESL 2 Grammar Review – Beginning

You will improve your English grammar skills by focusing on common errors at your level. This is a multi-level course.

7020017 | 2 CEU | \$225

📍 Annandale Campus: Sat, June 16 – Aug 4	9 am – 11:30 am
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Class schedules are subject to change.

Please check **MyWorkforce** for up-to-date class information.

nvcc.augusoft.net

High Beginning Level Courses

Prerequisite: Completion of Beginning Level courses, ACLI placement test results, or equivalent.

Intensive 3 Reading & Writing – High Beginning

7030006 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive 3 Speaking & Listening – High Beginning

7030005 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Part-Time ESL 3.1 & 3.2 – High Beginning

You will focus on building reading, grammar, writing, speaking, listening, and pronunciation at the high beginning level. You will develop the language skills needed to complete expanded classroom and social tasks.

7030017 & 7030018 | 5 CEU | \$455

📍 Alexandria Campus: Wed & Fri, June 6 – Aug 15	9:30 am – 12 pm
📍 Alexandria Campus: Mon & Wed, June 6 – Aug 15	6:30 pm – 9 pm
📍 Annandale Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Manassas Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Woodbridge Campus, WRC: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm

Part-Time Career Readiness 3.1 & 3.2 – High Beginning

You will focus on developing work-related skills in reading, grammar, writing, speaking, and listening at the high beginning level. You will develop the language skills needed to complete general workplace tasks. At this level, you can elect to focus on one of NOVA Workforce's certificate pathways in healthcare, information technology, business, etc.

7030019 & 7030020 | 5 CEU | \$455

📍 Alexandria Campus: Tue & Thu, June 5 – Aug 14	6:30 pm – 9 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Loudoun, Signal Hill: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm

Support ESL 3 Grammar Review – High Beginning

7030022 | 2 CEU | \$225

📍 Annandale Campus: Sat, June 16 – Aug 4	9 am – 11:30 am
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Low Intermediate Level Courses

Prerequisite: Completion of High Beginning Level courses, ACLI placement test results, or equivalent.

Intensive 4 Reading & Writing – Low Intermediate

7040006 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive 4 Speaking & Listening – Low Intermediate

7040005 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Part-Time ESL 4.1 & 4.2 – Low Intermediate

You will focus on building reading, grammar, writing, speaking, listening, and pronunciation at the low intermediate level. You will develop the language skills needed to independently complete expanded classroom and social tasks.

7040014 & 7040015 | 5 CEU | \$455

📍 Alexandria Campus: Wed & Fri, June 6 – Aug 15	9:30 am – 12 pm
📍 Alexandria Campus: Mon & Wed, June 6 – Aug 15	6:30 pm – 9 pm
📍 Annandale Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Manassas Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
📍 Woodbridge Campus, WRC: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm

Part-Time Career Readiness 4.1 & 4.2 – Low Intermediate

You will focus on developing work-related skills in reading, grammar, writing, speaking, and listening at the low intermediate level. You will develop the language skills needed to independently complete general workplace tasks. At this level, you can elect to focus on one of NOVA Workforce's certificate pathways in healthcare, information technology, business, etc.

7040016 & 7040017 | 5 CEU | \$455

📍 Alexandria Campus: Tue & Thu, June 5 – Aug 14	6:30 pm – 9 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Loudoun, Signal Hill: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm

Support ESL 4 Grammar Review – Low Intermediate

7040019 | 2 CEU | \$225

📍 Annandale Campus: Sat, June 16 – Aug 4	9 am – 11:30 am
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Intermediate Level Courses

Prerequisite: Completion of Low Intermediate Level courses, ACLI placement test results, or equivalent.

Intensive 5 Reading & Writing – Intermediate

7050004 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive 5 Speaking & Listening – Intermediate

7050003 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Part-Time Career Readiness 5.1 & 5.2 – Intermediate

You will focus on developing work-related skills in reading, grammar, writing, speaking, and listening at the intermediate level. You will develop the language skills needed to independently complete expanded workplace tasks. At this level, you can elect to focus on one of NOVA Workforce's certificate pathways in healthcare, information technology, business, etc.

7050006 & 7050007 | 5 CEU | \$455

📍 Alexandria Campus: Tue & Thu, June 5 – Aug 14	6:30 pm – 9 pm
📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
📍 Loudoun, Signal Hill: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm

Support ESL 5 Grammar Review – Intermediate

You will improve your English grammar skills by focusing on common errors at your level. This is a multi-level course.

7050009 | 2 CEU | \$225

📍 Annandale Campus: Sat, June 16 – Aug 4	9 am – 11:30 am
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ESL Refund Policy

You will receive a full tuition refund if you cancel your class within 7 days after the start date of the first scheduled class session. No tuition refunds will be made after these dates. All refund requests must be made in writing (email to wddrefunds@nvcc.edu). If your class is cancelled by the college, a full tuition refund will be issued. If you pay by credit card the refund will be credited to your card. All other refunds are issued as checks and will be mailed to the student's current mailing address. Check refunds take approximately 2–4 weeks to be processed after the check payment has cleared. Refund checks will be made payable to the student, regardless of who paid for the course. **NOTE:** If you pay by credit card, but your enrollment is adjusted (switched to a different class), the refund will be issued as a check and mailed to the student within 2-4 weeks.

High Intermediate & Advanced Level Courses

Prerequisite: Completion of Intermediate Level courses, ACLI placement test results, or equivalent.

Intensive 6 Reading & Writing – High Intermediate

7060002 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	12:30 pm – 3 pm

Intensive 6 Speaking & Listening – High Intermediate

7060001 | 12.5 CEU | \$1,600

📍 Alexandria Campus: Mon – Fri, May 30 – Aug 10	1 pm – 3:30 pm
📍 Annandale Campus: Mon – Fri, May 30 – Aug 10	9:30 am – 12 pm
📍 Loudoun, Signal Hill: Mon – Fri, May 30 – Aug 10	9 am – 11:30 am

Specialty ESL & Test Prep Courses

Prerequisite: See course details, ACLI placement test results, or equivalent.

Contemporary Issues & Current Events

This course has been designed for intermediate to advanced level students who want to improve their oral communication, writing and vocabulary skills by discussing and writing about current topics and world events. This class focuses on teaching students to analyze and express opinions with advanced language skills. Students will work with American news broadcasts and print media. No textbook is required. (Recommended levels: intermediate – advanced)

7080008 | 5 CEU | \$485

📍 Annandale Campus: Tue & Thu, June 5 – Aug 14	7 pm – 9:30 pm
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TOEFL Preparation

This course provides intermediate and advanced level students with the necessary skills and strategies for successful test-taking. It covers all aspects of the TOEFL exam, providing review and practice in grammar, reading, writing, listening, and speaking skills for academic purposes. This course is for students pursuing college entrance or the equivalent. (Recommended levels: intermediate – advanced)

7070001 | 5 CEU | \$485

📍 Annandale Campus: Mon & Wed, June 6 – Aug 15	7 pm – 9:30 pm
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Failure to attend: If you are not in class by the refund deadline and have not contacted us, you may be dropped from your class without a refund. If you miss 20% of the class without ever attending, you will be withdrawn without a refund. Note: This refund policy applies to ACLI-ESL courses only.

Registration Checklist for ACLI Students

NEW international students on an F-1 visa, be sure to check in at the International Student Office.

- Create a MyWorkforce account** at nvcc.augusoft.net. This is a one-time process for new students.
- Schedule an ACLI ESL placement test** at nvcc.augusoft.net. Bring a photo ID when you come for testing. Test results can be used at all ACLI locations.
- Meet with ACLI advisers** after the test to discuss course options. See page 6 for ACLI office locations.
- F1 Students: meet with International Student Adviser** to discuss length of study (if placed below level 04 Low Intermediate).
- Register and pay for classes.** Payment is due at the time of registration. **Online:** Log into MyWorkforce nvcc.augusoft.net and register online. NOVA Workforce accepts online payments by e-check with no fees or by credit/debit cards using Visa, MasterCard or American Express. Please note credit/debit card payments are assessed a service fee by Nelnet Business Solutions. **In Person:** Register at any Workforce Full Services Office. (See page 6) Pay with check or cash at any Campus Business Office. Credit card payments are not accepted in person.
 - You are expected to check and meet **prerequisites** for ACLI courses prior to registering. You may be withdrawn or switched to another course if you register without meeting the necessary prerequisites.
 - Be sure to have any **financial guarantee letters** (third-party payments) at time of registration. You cannot register using one form of payment and switch to a third-party payment at a later date.
 - Payment plans and financial aid are not available for ACLI classes.
- Review refund policy** (see page 4). To receive a full refund, you MUST cancel your class within 7 days after the start date of the first scheduled class session. No tuition refunds will be made after these dates.
- Pay for parking.** If your class is held on campus, you may park in student parking (B-lots). Parking stickers are available online at www.nvcc.edu/parking/ (\$80), or in person on campus at the Parking Office (\$90). Parking on campus is free after 3:45 pm Monday-Friday, and all day on the weekend. You may also park in the parking garage or meters for \$2 an hour. Parking at off campus locations is free.
- Buy your textbooks.** Books are required for most classes and can be purchased at the campus bookstore where your course is scheduled. Also, you may purchase your textbooks online at nvcc.bnccollege.com. Please keep your receipt. Books are subject to change. For bookstore locations, see information on page 6.
- Get your NOVACard** at any NOVA parking office a few days after your registration. Visit www.nvcc.edu/novacard to learn more about the card and its benefits.
- Activate and sign in to your myNOVA account** at www.nvcc.edu. You will need your VCCS SIS ID number. Look it up in your MyWorkforce profile.
- Check class locations** in MyWorkforce under “Current Registrations” the day before class begins to find your classroom.
- Attend IEP Orientation on** _____

Important Information

- What is a CEU?** Students earn Continuing Education Units (CEUs) for their study in ACLI. One CEU equals 10 hours of class.
- F-1 Students** must take at least 24 CEUs to fulfill their visa requirements.
- J-1 Students:** Six academic credits equal 80 hours or 8.0 CEUs in Workforce Development courses. Check with your agency for specific requirements. See information on payment and refund options on page 4.
- Use of Technology:** Most courses have an online, computer, or lab component for completion of course requirements. You need to have a reliable computer and Internet access (available on campus and area libraries).
- Enrollment Limit:** You may not take the same course more than two times.
- Waiting List:** If a class is full, you can put yourself on a waiting list. If space becomes available, a staff member will contact you and help you register. Being on a wait list does not ensure that you will get into the class. It is not a registration in the class.
Important: F1 visa students must be enrolled full-time and start classes when the semester begins. Being on the waiting list does not count as full-time enrollment. If you need additional advising, please stop by or call the ACLI office.
- Special Accommodations Policy:** If you need special accommodations or services for your classes, meet with a disability support services counselor. Then you may take your test and register. Be sure to register at least four weeks prior to the beginning of classes so that proper accommodations can be arranged. If you miss this deadline, we may not be able to offer you these services or the classes of your choice.
- Senior Citizens:** If you are a resident of Virginia and are 60 years of age or older, you can take ESL classes at no charge if space is available. You must fill out an eligibility form and present proof of age in person at any Full Service Workforce office, where you can receive more information.

Please note that ACLI does not offer auditing of classes. All students are expected to participate, do daily homework, log into Blackboard and check their myNOVA email on a daily basis.
- Delays & Closures:**
Closures: If NOVA is closed, all classes and activities are cancelled. This also applies to classes held at off-campus sites (such as the Reston Center).
Morning Delays: If NOVA opens late due to bad weather, your class could be impacted. ACLI classes follow the NOVA criteria for delayed openings. This means that if your class would have started prior to the opening time and it will continue at least 45 minutes after the opening time, the class will be held. For example, if your class begins at 9:00 am and ends at 12:15 pm, and NOVA opens at 10:30 am, your class will begin at 10:30 am and end at 12:15 pm.
Evening Closures: If NOVA cancels evening classes and activities, all classes scheduled for that evening are cancelled.

You can receive emergency and college closing messages on your mobile device by signing up for **NovaAlert** at alert.nvcc.edu.

	Annandale Campus		Loudoun Campus		Woodbridge Campus
Workforce Office	Workforce Full Service Office		Workforce Full Service Office		Workforce Full Service Office
Location & Contact	Ernst Community Cultural Center – CE 202 8333 Little River Tnpk Annandale, VA 22003 703-323-3168 Mon – Fri: 8:30 am – 5 pm		Loudoun, Signal Hill (off-campus) 21335 Signal Hill Plaza, Suite 300 Sterling, VA 20164 703-450-2551 Mon – Fri: 8:30 am – 5 pm		Regional Center for Workforce Education & Training (WRC) 2645 College Drive Woodbridge, VA 22191 703-878-5770 Mon – Fri: 8:30 am – 5 pm
Workforce Full Service Offices at Annandale, Loudoun and Woodbridge can assist you with registration and answer questions about all Workforce courses and programs. Office hours subject to change. For additional hours of operation, visit www.nvcc.edu/workforce .					
	Alexandria Campus	Annandale Campus	Loudoun Campus	Manassas Campus	Woodbridge Campus
ACLI Testing & Advising	Bisdorf Building, AA 230 5000 Dawes Avenue Alexandria, VA 22311 703-845-6329 AL-ACLI@nvcc.edu	Student Services, CA 114 8333 Little River Turnpike Annandale, VA 22003 703-323-3323 AN-ACLI@nvcc.edu	Signal Hill, 3rd floor (off-campus location) 21335 Signal Hill Plaza Sterling, VA 20164 703-450-2597 LO-ACLI@nvcc.edu	Hoswmon Hall, MH 112 10950 Campus Drive Manassas, VA 20109 <i>Limited office hours</i> 703-257-6536 MA-ACLI@nvcc.edu	Regional Center for Workforce Education (WRC) 2675 College Drive Woodbridge, VA 22191 703-878-5770 WO-ACLI@nvcc.edu
American Culture & Language Institute (ACLI) testing and advising are available at Alexandria, Annandale, Loudoun, Manassas and Woodbridge. Testing is by appointment only. Schedule an appointment online at nvcc.augusoft.net . Walk-in advising hours vary and are subject to change. Advising appointments are recommended. Please call or email the location of your choice for current walk-in options. For registration assistance, visit or call one of the Workforce Full-Service offices.					
Classroom & Off-Campus Locations	Alexandria Campus 5000 Dawes Avenue Alexandria, VA 22311	Annandale Campus 8333 Little River Tnpk Annandale, VA 22003	Loudoun Campus 21200 Campus Drive Sterling, VA 20164 Loudoun, Signal Hill 21335 Signal Hill Plaza, Suite 300 Sterling, VA 20164 Reston Center 1821 Michael Faraday Dr Reston, VA 20190	Manassas Campus 10950 Campus Drive Manassas, VA 20109	Woodbridge Campus, Regional Center for Workforce Education (WRC) 2675 College Drive Woodbridge, VA 22191
Bookstore	Fine Arts Building, 148 703-671-0043 nvcc.bncollege.com	CA Building, 2nd level 703-323-3185 nvcc.bncollege.com	LR Building, 135 703-450-2589 nvcc.bncollege.com	Parrish Hall, 1st Floor 703-368-8554 nvcc.bncollege.com	WB Building 703-878-5774 nvcc.bncollege.com
Parking	Parking Services: AA 189 703-845-6499 Metered parking lot located at Dawes Ave and Netherton Dr.	Parking Services: CA 103 703-323-4267 Multi-story parking garage (enter on level 1)	Parking Services: LR 241 703-450-2523 Metered parking available Reston Center: Free student parking Loudoun, Signal Hill: Free parking in designated area for NOVA students.	Parking Services: MH 312 703-257-6650 Metered parking available	Parking Services: WC 126 703-878-5815 Park in Workforce designated parking only.